



AND



INTRODUCES TEACHERS/STAFF PERSONAL ACCOUNTS

CORPORATE EXPRESS HAS EXTENDED TO ALL IEC MEMBERS THE ABILITY TO SET UP A “PERSONAL ACCOUNT” AND ACCESS THE IEC CONTRACT FOR PERSONAL PURCHASES

- **THIS ACCOUNT WILL BE ACCESSIBLE BY INTERNET AND HAVE A COMMON LOG-IN AND PASSWORD TO BE USED BY ANYONE WHO WOULD LIKE TO USE THE ACCOUNT**
- **THE ACCOUNT WILL REQUIRE A CREDIT CARD FOR BILLING**
- **THE ACCOUNT WILL BE SET UP BY YOUR ACCOUNT EXECUTIVE AND WILL BE ASSOCIATED WITH YOUR REGULAR SHIP TO INFORMATION**

PLEASE NOTIFY YOUR ACCOUNT EXECUTIVE FOR FUTHER INFORMATION ABOUT SETTING UP YOUR ACCOUNT.

ANY QUESTIONS PLEASE CONTACT:

**CAREN FREYBERG, ACCOUNT EXECUTIVE
515-270-0300 EX 15.**